

Publishable Version

**HR COMMITTEE**

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| **DATE:**  | February 2022  |
| **TITLE OF REPORT:**  | 14-22 Absence Management  |
| **AUTHOR AND CONTACT DETAILS**  | Gary McIntosh, Head of Human Resources gary.mcintosh@slc.ac.uk  |
| **PURPOSE:**  | Provide the HR Committee with a quarterly update on Absence Management.  |
| **KEY** **RECOMMENDATIONS/ DECISIONS:**  | The Board is asked to: 1. Note the updates relating to staff absence.  |
| **RISK**  | 1. Business, employee and student impact of long term and/or frequent absence.   |
| **RELEVANT STRATEGIC** **AIM:**  | Successful Students – skilled & knowledgeable staff  Highest Quality Education & Support – valued & enthusiastic staff; high-quality support services; productive partnerships  Sustainable Behaviours – effective leadership and management; excellent governance; continuing professional learning and development; appropriate risk management   |
| **SUMMARY OF REPORT:**  | The report will provide insight into each of the following areas: • 5-year Rolling Absence Trend * Departmental Absence Data.
* **This report is not for publishing**
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